

Saint Matthew Catholic School

2016-2017

Fundraising Handbook

**PLEASE COMPLETE THIS FORM AND RETURN TO SCHOOL
BY SEPTEMBER 2nd, 2016**

We have read and agree to be guided by
the Saint Matthew Catholic School Fundraising Handbook
for the 2016-2017 school year.

Parent's/Guardian's Signature

Date

Print Name

SAINT MATTHEW CATHOLIC SCHOOL

2016-2017

Fundraising Handbook

**PLEASE READ THIS HANDBOOK CAREFULLY
AND KEEP IT FOR REFERENCE THROUGHOUT
THE SCHOOL YEAR.**

SAINT MATTHEW CATHOLIC SCHOOL

2016-2017

Fundraising Handbook

Strong parental support of our fundraisers allows our school to function in a sound and prosperous manner. This handbook will lay out the fundraising goal. It will describe which fundraisers apply toward your fundraising goal as well as all other fundraisers still needed to help us reach our school total fundraising goal.

Fundraiser statements will be sent home after each fundraiser that applies to the family goal and quarterly for scrip updates.

Fundraising Goal

Each Kindergarten through 6th Grade school family is required to raise \$350 profit from the fundraisers or pay the balance by May 31st, 2017.

Each **Preschool** family is required to **raise \$100 profit** or pay the balance by May 31st, 2017.

Please note: If you have children in Preschool and also **Kindergarten through 6th Grade** then your total **family goal** is still just **\$350**.

Any deficiency in your fundraising goal after May 31st, 2017 will be added to your tuition balance.

Any fundraising profit raised over your goal can be used in these ways:

1. credited toward your fundraising goal for the next school year
2. credited toward another family's fundraising goal
3. given back to Saint Matthew School

Fundraisers that DO APPLY towards your fundraising goal:

During this school year, Saint Matthew Catholic School will organize **four fundraisers** that you may apply towards your family's fundraising goal.

SCRIP (can be done all year round) is fundraising while you shop. 100% of the profits from your scrip purchases will be applied towards your goal. Scrip is the easiest way to meet your fundraising goal on products you already buy! You may order SCRIP cards online or through the school office.

GET MOVING WEEK (October) - Saint Matthew Catholic School will be organizing a week-long event promoting Health and Wellness in our school. This week will include physical wellness and healthy eating choices. We will finish the week with a walk for our healthy future. We will be asking families and friends to sponsor our children. 100% of the money raised will go towards your family's fundraising goal.

MARIANNA'S HOAGIE SALE (September 2016 & March 2017) - We will be holding two hoagie sales this school year. All profits (about \$1.50 per hoagie) will be applied towards your goal.

Along with these four fundraisers, we will offer a **\$25.00 credit** towards the fundraising goal to any family chairing or vice-chairing a fundraising event. (Limited to 1 fundraiser per year, per family)

Fundraisers that DO NOT APPLY towards your fundraising goal:

During the school year, Saint Matthew Catholic School will organize **six fundraisers** that do not apply towards your fundraising goal. The profit from these fundraisers will go directly into the school's general operating fund. All families benefit from these fundraisers because, without them, tuition would have to increase. You may be asked to assist in these fundraisers, and we strongly encourage you to participate in them as much as possible.

FALL CRAFT FAIR (early November)

WINTER BASKET/BAG BINGO (February)

SPAGHETTI DINNER (March)

SANDWICH SALE (May)

CENTRAL PA RODEO (June)

Please remember, all families are expected to work at the Central PA Rodeo which will take place on June 16th, 17th, 18th, 2017.

SAINT MATTHEW CATHOLIC SCHOOL

2016-2017 Fundraising Schedule

<u>Month</u>	<u>Event</u>	<u>Chairperson</u>	<u>Vice-Chair</u>
September	Marianna's Hoagie Sale*	Patti Bennett	
October	Get Moving Week*	Nancy Sloss	
November	Fall Craft Fair		S. Chappell
February	Winter Basket/Bag Bingo	Marcie Lewis	
March	Marianna's Hoagie Sale*		
March	Spaghetti Dinner	Shannon Chappell	
May	Sandwich Sale	Danielle Harris	
June	Central PA Rodeo	Lyndsay Marshall	

Please do not forget you may buy ***SCRIP CARDS**** all year long.

* Designated fundraisers that apply towards your fundraising goal.